

## **CIDSO General Membership and Annual Budget Meeting**

December 15, 2021 at 6pm

Virtual Meeting

### **MINUTES**

**CALL TO ORDER** was made by President Deb Presley at 6:02pm.

#### **ATTENDENCE – CERTIFY QUORUM**

**PRESENT:** Shelley Marquis, Sandy Bauer, Diane Crutcher, Bill Crutcher, Deb Presley, Kim Weber.  
Deb declared a quorum.

#### **APPROVAL OF OCTOBER 19, 2021 MEETING MINUTES**

The approval of the 10/19/21 Minutes will occur at the next CIDSO meeting.

**REVIEW AND APPROVE 2022 BUDGET.** Deb has sent the proposed 2022 budget to those who had indicated they will be attending this 12/15/2021 meeting. It included a comparison to this year's (2021) budget.

#### **PROPOSED 2022 BUDGET:**

Administration \$4,000

Misc. \$1,000

Family Outreach \$2,000

Conference Funds \$1,500

Enrichment Funds \$1,000 (started out as \$750) per active member per quarter

Birthday Card Outreach \$550

Wendy Boswell reached out to Deb and Kim, prior to this meeting. Wendy anticipates the need to order additional cards in 2022 thus changing the amount in the Birthday Card Outreach line. Kim reviewed the printing order which included printing and shipping. If Wendy can pick up the cards while in the area after the first of the year, it will save approximately \$30. A determination of an increase to \$625 was made. It was also determined that the Birthday Card line will be embedded in the Family Outreach line in the 2022 budget.

The need for more storage rental and potential higher rates was discussed. We currently pay \$145 per month and are paid up through Feb 2022. It was determined that an increase in the Administration line to \$5,000 would cover the increased storage changes.

Also addressed was a Zoom Plan for CIDSO. It looks like a plan with unlimited time would run about \$200 a year. Bill Crutcher volunteered to continue to provide Zoom CIDSO Meetings, thus saving the organization's funds. Thanking the Crutchers, Deb assured them that if in the future this should change, CIDSO will procure a Zoom Plan.

AMENDED PROPOSED 2022 BUDGET:

Administration \$5,000

Misc. \$1,000

Family Outreach \$2,625

Conference Funds \$1,500

Enrichment Funds \$1,000 per active member per quarter.

Diane moved that the amended proposed 2022 budget be accepted. Shelley seconded. Motion passed unanimously. This is now the **2022 CIDSO Budget**.

On January 24, 2022 at 6pm, a Springfield group will provide a Zoom presentation for CIDSO and the local Autism group. The topic will be emergency respite services, and will run for about 30 minutes. Diane will send Zoom details for those interested in attending.

Due to the extracurricular presentation, the **next CIDSO meeting will be virtual on Feb. 8, 2022 at 6p**. At this Feb meeting, the date for the CIDSO April 2022 meeting will be set.

Deb will send a letter to the CIDSO network concerning the need to renew membership on Jan 1, 2022. (CIDSO memberships expire annually on 12/31 each year.) The letter will also state the need for those wishing to be in "Active" status, to submit their commitment to the requirements for Active status to Funds Administrator, Shelley Marquis.

Kim asked if anyone had any more issues with the CIDSO email address since the problem was addressed again after the October meeting. Yesterday, Sandy received a permanent error when sending an email via our website's Resources' section within the Membership and Funding Opportunities/Enrichment Fund drop down selection. The link to info@CIDSO.org titled, 'application' is that did not work. The Crutchers will contact Pam who created this area for the website.

Diane moved adjournment. Sandy seconded. Motion passed unanimously.

**Meeting Adjourned** at 6:27pm.

Sandy Bauer, CIDSO Secretary

Minutes approved on 2/8/22 seb