

# Central Illinois Down Syndrome Organization

## Minutes from the Annual Budget Meeting

### December 3, 2019

The annual budget meeting of the Central Illinois Down Syndrome Organization (CIDSO) was held at Calvary United Methodist Church in Normal on Tuesday, December 3, 2019. The meeting was called to order at 6:13 p.m. by Angela Hedican, President. A roll call was taken.

Those in attendance were:

Deb Presley	Rhonda Umstadt
Kim Weber	Sandy Ginther
Diane Crutcher	Daryl Ginther
Angela Hedican	Shelley Marquis
Kydia Trembley	Hollis Peden
Kathy Peden	Kirsten Boswell
Jean Bates	Christy Bates

**ACTIVE MEMBERSHIP DEFINITION:** A CIDSO Funds and Membership Definition packet was handed out to attendees. It was also e-mailed to the membership prior to the meeting. Angela led a discussion regarding the active membership definition. In general, any person that lives in McLean County and meets other eligibility requirements can be a member and come to any CIDSO event. Any person who wants to apply for funding needs to be established as an “active” member. An active member is a person who commits to and ultimately provides at least 15 hours of volunteer service to CIDSO during the calendar year in one of the following manners:

- Assist (and actively help) with current fundraising efforts (Buddy Walk, Gala)
- Coordinate a new fundraising event approved by the CIDSO executive committee (local restaurant fundraiser, social media fundraiser, etc.)
- Actively chair a CIDSO committee that serves CIDSO (fundraising efforts preferred)
- Actively participate as an officer of CIDSO for the year
- Provide service to a CIDSO committee, approved in advance by the committee chair and/or Executive Committee.

The active member waiver was also discussed (if the person with Down syndrome has no family support or the family is unable to provide volunteer service due to medical conditions, etc.)

Angela asked for a motion on the definition of general membership. Deb made a motion to approve the. Diane seconded. Motion carried.

**FUNDING:** Funding resources were also discussed. It was decided that the program funds would be consolidated into the Enrichment Funds category. CIDSO will not be funding programs any more – but rather people can apply for those funds through the Enrichment Fund. There is a funding cap of \$1000 per quarter with a maximum of \$4,000 in a calendar year for “active members. It can be decided (by the Executive Committee) at any time that the Enrichment funds’ availability can be discontinued/reduced in any given calendar year due to budget constraints.

Diane made a motion to approve the CIDSO Enrichment Fund as presented on the document. The motion died for lack of a second. It was noted that there will be a separate discussion and vote will occur with the Redbird Readers program consideration included. There was then some discussion about the Redbird Readers and how that program will be funded by CIDSO in the future – i.e., deducted from the Enrichment Funds for those individuals participating in Redbird Readers who are considered “active” members. 75% of the Redbird Reader fee will be “paid”/deducted from the Enrichment Funds for that “active” member – the member will pay the other 25%. Non-active families will pay 100% of the total cost for the semester. Deb made a motion to accept this new proposal. Diane seconded. Motion carried.

Conference funding – no changes.

**2020 BUDGET:**

2020 proposed:

Administrative =	\$4,000
Miscellaneous =	\$1,000
Family Outreach =	\$1,500
Conference Funds =	<u>\$2,000</u>
	\$8,500

Enrichment Funds = \$4,000/“active” member (capped at \$1,000/quarter but can accumulate if not used)...could potentially be \$132,000 if all 33 current members were “active” and turned in the maximum of \$4,000 then CIDSO would end up with \$140,500 in expenses. Potentially the only fundraiser for 2020 is the Buddy Walk, which brought in approximately \$16,000 in 2019. We need people to volunteer and come up with an additional (substantial) fundraiser. There was a lot of discussion regarding what this budget could do to our CIDSO funding if we get a significant number of “active” members taking advantage of the up to \$4,000 available through the Enrichment Fund.

Diane made a motion to accept the budget as proposed. Kim seconded the motion. The motion carried.

**2020 MEMBERSHIP APPLICATION:** The 2020 membership application is available on the website for completion by 1/31/2020. It was discussed that the membership form needs an edit regarding the statement about pictures. Currently, the only way you can submit the membership application is if you agree to “sign” the picture release. Angela is going to consider the statement modification. The discussion was tabled.

**NDSS LIST OF RESTAURANTS:** NDSS has compiled a list of restaurants that will host fundraising nights – Angela will put the list out on the FB page if anyone wants to organize a fundraiser. Sandy brought up the point that it needs to be given to members in another form rather than FB – perhaps it can be put on the CIDSO website and/or have Diane Walker send out to the membership.

**INTEREST IN SPEAKERS/ABLE ACCOUNTS/OTHER:** Sandy indicated that she could get a speaker to present to CIDSO but perhaps she thought that a webinar would be a better option. Diane suggested that it could be viewed on a meeting night (at the end).

**CONFLICT RESOLUTION PROCESS:** Sandy Ginther has a friend/retired professional who will help lead this process. Angela will lead the group that will meet with him and formulate the policy.

**WEBPAGE UPDATES/PLANS:** Diane is working with someone who is updating the website. She will be seeking updated pictures and information.

**PHONE CHANGES/NEW PHONE:** Kim is looking into a new phone for CIDSO. Our old one is outdated and very small.

The January meeting will be held on January 28, 2020 at 6 p.m. Diane will see about reserving a room at Calvary United Methodist Church in Normal.

Diane moved to close the meeting at 7:55 p.m. Sandy seconded. Motion carried.

Respectfully submitted,

Shelley Marquis, Secretary