

## CIDSO Budget Virtual Meeting December 8, 2020

**Call to Order** at 6:04 pm was made by President, Angela Hedican.

**Roll Call of members present and confirmation of quorum** – Present: Rick Bauersfeld, Kirsten and Wendy Boswell, Bill and Diane Crutcher, Sandy Ginther, Angela Hedican, Deb Presley, Shelley Marquis, Michelle Newbold, Bethany Romer, Kydia Trembley, and Kim Weber. Vice President, Deb Presley declared a quorum.

**Review/Approval of minutes from the CIDSO October 2020 meeting** was led by Angela who confirmed that those present at the 10.20.2020 meeting received the Draft Minutes. No discussion or corrections were identified. Wendy Boswell moved the Minutes be approved as presented. Deb seconded. Motion carried unanimously.

**2021 budget recommendation** was presented by Deb Presley. All members present received the proposed 2021 budget electronically.

Deb discussed the '2020' and '2021' columns and explained the switch in the Family Outreach and Conference Funds lines items. This rationale is also included in the Proposed Budget document.

Concerning the Enrichment Fund, the Executive Committee is recommending it is to function in 2021 like it has this year. A member will need to have Active Member status to access Enrichment Funds. Also the guidelines will remain the same wherein an individual seeking to become an Active Member is to: 1) submit the annual membership form for 2021 on the CIDSO Website; 2) make a written commitment for the upcoming year as to how they are going to volunteer their minimum 15 hours of service to the organization. For 2021, membership forms are to be submitted after 1/1/2021. Also in 2021, the determination of how an individual is going to fulfill their 15 hours is to be emailed to the Funds Administrator, Shelley Marquis. The Membership forms and commitment information is on the CIDSO website. Once these things are completed, a member is 'Active' and can access Enrichment Funds.

For this year, 2020, the allotment of funding per member had been raised quite a bit to an annual allotment of \$4,000. While there exists a safeguard that allows that amount to be decreased if needed, when we got to that point this year due to COVID and the Golf Tournament, the Executive Committee found it really difficult to make that decrease. Paired with the many unknowns for 2021, it was reasonable to start out with a lower allotment. For 2021, the quarterly allotment will be \$750 with an annual of \$3,000 per active member. Yet members need to be aware that CIDSO funding will be re-assessed at 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarter and the \$750 amount could be changed at that point. For instance, if the spring fundraiser didn't happen, the Buddy Walk remains virtual and the general trend of decreased donations continues, it could be determined that we don't even have that \$750 amount available for families, and then reduce it. Or it could be the other way around and the Spring fundraiser goes great, Buddy Walk returns to in-person, and there is more potential to increase the

allotment back up to \$1,000 per quarter. However, any increase or decrease will not be retroactive to a previous quarter.

Deb requested thoughts and questions. With none being offered, Diane moved the Proposed 2021 Budget be accepted. Michelle seconded. The motion carried unanimously.

Deb will send out notice to the membership after 1/1/21 concerning the need to submit a membership form and details of how to access the Enrichment Fund.

Kim Weber reiterated that it is very important that members not submit their 2021 Annual Membership form before 1/1/2021. If they do, it gets deleted.

It is also important to note that an annual membership form is required for all members of CIDSO, not only those seeking 'Active Membership'.

Deb reported that in 2021 active members accessing the Enrichment Fund are encouraged to submit their bills/reimbursement requests during the quarter in which they are incurred. That helps CIDSO monitor fund availability and make better decisions about the potential for an increase in the allotment amount.

**Conflict Resolution policy – for membership vote** was presented by Angela. The Conflict Resolution Committee worked for nearly a year to develop, get membership feedback (October 2020 meeting) and refine this policy. Everyone should have received this final copy electronically. Serving on the committee were Angela Hedican, Kydia Trembley, Joy Gorman, Wendy Boswell and a non-CIDSO member, Tim Kelly. The policy was guided by ideas that members would work together, look forward instead of at the past in terms of dealing with issues that arise – at the time they arise. The policy calls for the formation of a volunteer committee. The policy is ready for a vote of the membership now. Deb moved to accept the Conflict Resolution Policy as reviewed. Michelle seconded. The count was taken finding 8 in favor and 1 opposed. The motion carried and the policy will be adopted as proposed and written.

**Update membership forms and notify the Funds Administrator of intent to be Active for 2021** was previously discussed. However, Sandy added that there is also another expectation for Active Members that is often missed. Active Members are to submit an accounting of their service, when it is completed, to the Funds Administrator, Shelley. This will be added to the notice Deb will be sending out in early January 2021.

Deb moved the meeting be adjourned and Michelle seconded. The meeting adjourned at 6:26pm.

Respectfully submitted,  
Sandy Ginther, CIDSO Secretary

\*\*\* NEXT CIDSO MEMBERSHIP MEETING IS TENTATIVELY PLANNED FOR JAN 19, 2021

Approved 1.19.21seg