

CIDSO

Quarterly Board Meeting

April 5, 2016

The April quarterly board meeting for the Central Illinois Down Syndrome Organization was called to order by President Steve Newbold at 6:30 PM, April 5, 2016, at the home of Diane Crutcher.

II. Roll Call

Attendees : Kim Weber, Brenda Finlen, Deb Presley, Randy Mattia, Judy Bates, Diane Crutcher, Steve Newbold, Hollis Peden, Kathy Peden, Shelley Marquis, Abbey Heinz, Sandy Ginther, Wendy Boswell, Jayna Vroman

III. Meeting

A thank you was received for the inclusive teacher appreciation award and passed around.

Diane moved to approve the minutes of the last meeting, Abbey seconded the motion, all voted yes. Minutes of the January meeting accepted.

Randy presented the treasurers report. He distributed a document containing the 2015 budget/expense numbers, the 2016 expenditures as of March, 2016 projected expenditures and remaining budgeted numbers. He reported that CIDSO is projected to end up with approximately \$110,000 at year end 2016 if programs do not go over budget and income from the fundraisers are as projected. \$2,500 of the monies held by CIDSO is still being held for Homes of Hope.

Deb reported that the ISU Speech and Hearing Clinic will go over budget. The budgeted amount is \$8,100, but because there are more people receiving services than we knew of, the fees will end up closer to \$9,600.

Randy is continuing to check on the CIDSO tax return to make sure it will be filed on time.

Agenda item: How or whether CIDSO should spend down reserves?

Deb discussed a proposal for handling CIDSO reserves. Because we make promises to pay for events and services a year out, we should always have a least one year's budget in reserve. We should also keep funds in reserve to cover expenses for putting on the Golf Tournament and Buddy Walk Fundraisers. The total of these two areas of reserves is estimated to be about \$68,000. These estimates would mean CIDSO has about \$42,000 not tied to specific items. Deb's proposal is to use some of these funds for an 'Incubator Fund' that CIDSO maintains to support innovative and new ideas that benefit individuals with Down syndrome. This idea was discussed and Deb will get us a formal write up for an 'Incubator Fund' which may be voted on at the next meeting. Deb and Diane will discuss how the funding will work together with existing programs.

Agenda item: How do we promote the Donate button on CIDSO.org?

Sandy suggested promoting via our Facebook page.

Currently, the Donate button does not have the capability to capture information about what donations are intended for (memorials, specific fundraiser, etc.). Incorporating these capabilities would likely cost for programming fees. Diane and Deb will investigate the costs of this.

Agenda item: Reports on two current fundraisers

The ISU group is putting on a Fashion Show to raise funds for CIDS0. Abbey and Kathy will be participating as models. The Dress Barn is supplying the clothes and the event will be held on April 24th at ISU Bone Student Center.

The Adult Literacy program is putting together a fundraiser selling buttons in DeGarmo and Fairchild Halls at ISU. The participants in the program have been making the button and will help sell the buttons the week of April 18th. Deb mentioned that the adults in the program have been using program time to make buttons, which may not be the best use of their time when they might be working on literacy skills.

Dawn Mattia had applied last year for CIDS0 to be part of Brugela last year. She contacted us to see if anyone was interested in applying again for this year's event. An application must be completed soon. If the application can be completed using last year's and updating, it might be worth it, as it is a good chance to make a significant amount for CIDS0. If Randy can get some information to Steve about the application, he will look into completing it.

Randy reported that we are not pursuing the Amazon Smile program.

Diane gave a report on the Golf Tournament. The Gala will be June 3 and the tournament, June 4. Deb Cochran has asked for and has gotten more volunteers to help. The website is open. The golf committee is asking for guidance on charging for the Gala. Most other organizations charge for any meals like the Gala. The question before us is would we be OK with charging for tickets to the Gala? Most people agreed that charging for the meal would be a good way to make extra revenue. The question of charging CIDS0 families was discussed. It was agreed that individuals with Down syndrome should not be charged. It was suggested that each CIDS0 member with Down syndrome was offered their own ticket plus two tickets to invite whomever they choose to the Gala. Abbey also requested the committee consider offering gluten free food options at the Gala as some CIDS0 members have gluten free dietary needs.

The Buddy Walk committee is meeting and will have a date for the walk soon. Jayna said that she would be interested in volunteering for the Buddy Walk. Buddy Walk committee members present rejoiced.

Diane's proposal for the merger of the Program/Project Fund and the Enrichment Fund was discussed. The criteria as proposed would include that applicants be active in CIDS0 (this would be defined as serving in some way in the past 12 months). This was discussed for some time, Diane will summarize what the proposal will state, letting the officers decide virtually if necessary.

The 30 mile radius requirement for membership and funding was discussed. It was agreed that if the person with Down syndrome lived in the area, even if family lived outside the area, they

would be eligible. The 30 mile restriction was questioned as some families in need of a support organization live outside the 30 mile radius and have no other organization to join. It was discussed that we currently had some people from outside the 30 mile radius that were being paid for at the ISU Speech and Hearing Clinic, which would be excluded in the future. It was suggested that we adopt a different way to define our catchment area. Diane will look at this and make a proposal.

Kim reported that the Family Outreach committee was planning an event in late April or early May for families at the Children's Discovery Museum and hope to include age more age groups. They are hoping to have an event once per quarter. Diane will have the head of the museum contact Kim.

Randy moved to adjourn the meeting, Hollis seconded, all voted yes. Meeting was adjourned.

The next quarterly meeting will be held July 11th, 2016 at 6:30 PM at the Crutcher residence.